



HOW TO INSTALL YOUR POST-MOUNTED FIXTURE

NOTICE: For all electrical connections, use UL or ETL listed wire connectors suitable for the size, type and number of connectors. No loose strands or loose connectors should be present. Secure wire connectors with UL or ETL listed electrical tape. **DO NOT ALLOW FIXTURE TO HANG BY ELECTRICAL WIRES** at any time during assembly.

CAUTION: Do not exceed the recommended maximum wattage (60 watts for fixtures with candle sockets, and 100 watts for porcelain sockets with bulb at base). Due to the cumbersome nature of working with heavy objects on ladders, it is recommended that two people participate in the installation process. Grounded wire approved for wet locations must be used for all exterior (wet) locations. **Before installing, be certain that all power to fixture is turned off at the source (circuit breaker / fuse box). Supply wires should not be frayed, cracked or otherwise damaged.**

Post-Mounted Fixtures Without Cradle:

1. Use Rubber Gloves to hold lantern, twist-on wire connectors, connect the white wire from the font to the white wire that comes out of the hole in the center of the post. Repeat for the black and ground (copper) wire.
2. Placing it on top of post, recessing wires into post prior to lowering lantern into place.
3. Note: Post collars are not pre-drilled for installation to provide the maximum. Drill holes through the post collar at the bottom of the lantern as needed for location and size, depending on post type and the possible existence of predrilled mount holes.
4. Anchor lantern collar with fasteners provided. (Wood screws for wooden posts, machine screws for metal).

Post-Mounted Fixtures with Cradle:

1. Install the cradle by placing it on top of post and tightening bolts in cradle base collar to the post.
2. Expose feed wires coming from post.
3. Install socket font. The socket font contains a porcelain socket inside an ornate copper housing that mounts into the cradle.
4. Using twist-on wire connectors, connect the white wire from the font to the white wire that comes out of the hole in the center of the post.
5. Repeat for the black and ground (copper) wire. As an extra safety measure, wrap each twist-on wire connector with black electrical tape.
6. Install bulb in socket, insert glass chimney and install glass panels, if applicable.
7. Place the wax candle covers, and/or metal rings over the lamp holders before installing light bulbs. With porcelain sockets, install metal socket cover before inserting light bulbs.
8. Using twist-on wire connectors, connect the white wire from the font to the white wire that comes out of the hole in the center of the post. Repeat for the black and ground (copper) wire.
9. Restore electricity and check the operation of your new lighting fixture.



Installing Glass:

1. Starting with top glass if applicable, attaching (1) S-clip to the lantern, slipping it down onto the bottom rail of the top section.
2. Fold the clip open, by bending the exposed end downward.
3. Slide one piece of glass up into the top slot and lower the bottom into place just above the opened "S" Clip.
4. Fold the "S" clip back closed by folding the exposed end upward. Ensure that it is lightly pressed against the glass, holding it firmly in the inset shape designed and shaped like the panel. Repeat these steps with the remaining three S-clips and glass panels.
5. To install the lower panes, start with the rear panel (1 of 3 identical sized pieces). Tilt the glass sideways and rotate it around shade-holder. Once all the way into the lantern and in position, tilt the top towards the back and carefully slide the top up into the top slot of the window. Once the glass is all the way up into the slot, the bottom can be shifted into the window and the piece of glass can gently slide down into the bottom.
6. Next, install one side glass panel, sliding in between the shade-holder & side, tilting away from the side where the glass will go. Repeat for other side.
7. Install the door glass in a manner similar to the side glass panels.

Notes:

1. The bottom of the fixture is designed to fit onto the post with enough room to permit the post wires to be connected to the fixture wires. Once the wires are connected, per the instructions below, the fixture is carefully placed above the top of the post.
2. The sleeve will accommodate the post wire and the fixture wires. Our post-mounted fixtures are designed to accommodate top of posts with a 3" diameter.
3. Connect the wires from the built-in porcelain socket to the post wires. Using twist-on wire connectors, connect the white wire from the front to the white wire that comes out of the hole in the center of the post. Repeat for the black and ground (copper) wire. As an extra safety measure, wrap each twist-on wire connector with black electrical tape.
4. Lower wired fixture onto top of post. Be careful to push excess wires into collar cavity in a way that does not bind the wires.
5. Screw lag bolts through the fixture collar into the post.
6. Install bulb in socket, insert glass chimney and install glass panels, if applicable.
7. Place the wax candle covers, and/or metal rings over the lamp holders before installing light bulbs. With porcelain sockets, install metal socket cover before inserting light bulbs.
8. Restore electricity and check the operation of your new lighting fixture.